

**ARIZONA STATE SCHOOLS FOR THE DEAF AND THE BLIND
POSITION DESCRIPTION**

POSITION TITLE: SUPERVISING TEACHER

POSITION LOCATION: Statewide

ESSENTIAL DUTIES:

- Provide leadership for instructional and programmatic development
- Assist teachers in evaluating the effectiveness of programs
- Promote and maintain climate for effective working relationships among staff
- Collaborate in the development of behavior plans
- Supervise and evaluate staff
- Provide quality instruction in assigned area

KNOWLEDGE, SKILLS, & ABILITIES:

Knowledge of:

- Individual Education Plan (IEP) process
- Effective hiring practices
- Techniques for program, teacher, and student evaluation
- Policies, procedures and programs of the immediate work unit
- Principles and practices of administration and management
- Agency or program rules, regulations, and operating procedures
- Arizona academic standards
- Current educational and diagnostic practices

Skilled in:

- Facilitating group decision making
- Curriculum presentation
- Behavior management/student discipline techniques
- Program development
- Planning and organization
- Team building

Ability to:

- Communicate effectively with students and staff
- Evaluate teacher performance
- Instruct students
- Develop lesson plans
- Evaluate students

SPECIAL CONDITIONS/REQUIREMENTS:

- Master's Degree in Education with coursework specific to sensory impairments
- State of Arizona Teaching Certificate with appropriate endorsement
- State of Arizona Supervisor Certificate within two years of hire
- Must be able to pass FBI and State background check